

REGULAR SCHOOL BOARD MEETING

March 8, 2010

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The meeting was called to order by Board Chair Bobby DuBois at 6:00 p.m. Present: Bobby DuBois, Holley Carlson, Beth Young, Jennifer James-Wilson, Kerri Evalt and Tom Opstad. Also present were staff and members of the community.

Mr. DuBois announced the board would be in Executive Session until 6:20 p.m. in order to discuss the qualifications of an applicant for public employment and the performance of an employee.

The meeting was reconvened at 6:20 p.m. and Jennifer James-Wilson led the Pledge of Allegiance.

Mr. Opstad read two proclamations from Governor Christine Gregoire, proclaiming March 8-12 as Classified School Employees' Appreciation Week and March 15-19 as School Retirees' Appreciation Week.

Correspondence was received from Tom Thiersch regarding the Resource Conservation Manager Interlocal agreement, and from Kody Whipple requesting that jazz band be maintained next year as a for-credit class.

Public Comments:

Julie Jablonski:

- Would like to see the board adopt a resolution to prioritize curriculum adoption.

Tom Thiersch:

- Agreed with Ms. Jablonski regarding prioritizing curriculum.
- Stated that a community survey was taken which stated the priorities of members of the community.
- Recommended the board set their top six priorities and their bottom six priorities to help guide building the budget for the 2010-11 school year.
- Suggested investigating outsourcing the Food Service Department, eliminating unnecessary transportation and raising fees for community rental of school facilities.

The board reviewed the minutes of the February 22, 2010, school board meeting. A motion was made by Beth Young and seconded by Holley Carlson to approve the minutes. Motion carried 4-0.

The board reviewed the agenda and the consent agenda. Jennifer James-Wilson acknowledged the retirement of high school math teacher Phyllis Marckworth after many years of service to the district. A motion to approve the consent agenda was made by Jennifer James-Wilson and seconded by Beth Young. Motion carried 4-0.

Included in the consent agenda were: 1) Accounts Payable as of March 8, 2010; 2) Payroll – February, 2010; 3) Recommend Amy Khile for the 1.0 FTE Business Manager position for the remainder of the 2009-10 school year; 4) Accept the retirement/resignation of Phyllis Marckworth, 1.0 FTE high school math teacher, effective the end of the 2009-10 school year; 5) Request for leave of absence for the month of March from Darlene Flanagan, SLP; 6) Accept the resignation of Donna Fletcher, Grant Street Elementary Paraeducator, effective immediately; 7) Recommend Tom Gambill as Port Townsend High School Junior Varsity Soccer Coach for the 2009-10 school year; 8) Approve Michele Bartl to attend the Infant and Early Childhood Conference, April 28-30, 2010, in Tacoma, WA; 9) Approve the request from the high school vocational department to surplus five sewing machines (serial numbers on attached list), which are no longer in working condition and have been replaced; 10) Accept the donation of \$250.00 from Terry and Polly Lyle, to be used toward purchasing a drill press for the high school science department's nuclear energy class work; 11) Accept the anonymous donation of \$150.00 to be used by the District in its General Fund.

Mr. Opstad presented an update on the status of the Interlocal Agreement for a Resource Conservation Manager (RCM), stating that the Port of Port Townsend decided not to participate. He also stated that Ken Horvath was working to re-write the agreement and update the projected cost spreadsheet. The county is also looking at ways to reduce costs in providing administrative support to the RCM. He stated

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that Washington State University extended the grant application deadline to April 1st, to allow time to re-work the agreement. Mr. Opstad will forward a copy of the revised agreement to the board as soon as it is received. Discussion followed.

Mr. Opstad reviewed the costs incurred in closing Mountain View and moving students to both Grant Street and Blue Heron. Bobby DuBois suggested that the data be graphed in a pie chart, stating that it may be helpful to have historical information on these costs for future planning.

Mr. Opstad presented a Committee update:

- The Tech Committee meeting has been scheduled for March 15th.
- Mr. Opstad presented a draft press release that will be sent to the Leader and the Peninsula Daily News announcing the District Budget/Finance committee and requesting interested community members notify the District Office if they would like to serve on the committee. The first meeting has been scheduled for April 21.
- The Health and Wellness Committee will look at food service, student fitness and healthy youth data, as well as board policy and state wellness guidelines. Mr. Opstad is still identifying individuals who would like to serve on this committee.

TAPE 1 SIDE B

The board discussed the possibility of reconvening the Long Range Planning Committee. Board members will notify Mr. Opstad if they are interested in serving on one of the committees.

Mr. Opstad presented the March enrollment, stating it was up 5.4 FTE from February.

Mr. Opstad presented the Calendar of Events. The additional Work Study Session on March 29th is scheduled to be at 6:00 p.m.

Policies brought for first review:

- Policy 4130/4130P: Title I Parent Involvement.
Mr. Opstad noted that we had combined this policy with Policy 4129: Parent Involvement last September. However, during the Consolidated Program Review he was informed that the federal guidelines require that Title I Parent Involvement be a stand-alone policy.
- Policy 6801/6801P: Capital Assets/Theft-Sensitive Assets.
The district had not adopted this policy previously, but it is also a required policy to meet federal guidelines.

Policies brought for approval:

- Policy 1400/1400P: Meeting Conduct, Order of Business and Quorum
- Policy 1420: Proposed Agenda and Consent Agenda
- Policy 1430: Audience Participation
- Policy 2151: Interscholastic Activities (changes to legal references only)
A motion to approve the above policies was made by Beth Young and seconded by Holley Carlson. Motion carried 4-0.

Policy brought for amendment:

- Policy 1720: Operating Principles.
It was noted that after this policy was approved at the last meeting there was one error, which needs to be amended. The wording "Executive sessions will take place prior to the regular meeting" should be changed to "Executive sessions will take place as needed." A motion to amend was made by Jennifer James-Wilson and seconded by Holley Carlson. Motion carried 4-0.

The Legislative Update was deferred, as Anne Burkart is out of town.

Mr. Opstad reported that he received a phone call from the Office of Financial Management at OSPI regarding the letter he sent, along with the board resolution, offering to be a pilot district for fully funding education. He was told, "If we ever receive funding for this, you'll be the first district we'll call."

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Beth Young reported on the Arts Education Washington meeting that she recently attended with Mr. Opstad. The purpose of the meeting is to promote the arts in education K-12, and recognize that arts are considered part of basic education. Ms. Young will bring some sample policies from this organization to a future meeting.

The meeting was recessed at 7:20 p.m. for a five minutes break. The meeting will reconvene for a work/study session on the strategic plan from 7:25 p.m. until 9:00 p.m.

The meeting reconvened at 7:25 p.m. with a work/study session about the 2010-11 budget. Anne Burkart joined the meeting via Skype.

TAPE 2, SIDE A

Mr. Opstad presented the board and administrators a framework for the study session. The group discussed the mission and purpose of the district, and stated a preference for a short, declarative mission statement. After much discussion, the meeting was adjourned by consensus at 9:02 p.m.

Respectfully submitted,

Thomas A. Opstad, Superintendent

ATTEST: _____

Bobby DuBois, Chairman