

REGULAR SCHOOL BOARD MEETING

July 25, 2011

Page 1

Board Vice-Chair Jennifer James-Wilson called the meeting to order at 6:00 p.m. Present: Anne Burkart, Jennifer James-Wilson and Beth Young. Excused: Bobby DuBois and Holley Carlson. Also present were Superintendent Gene Laes, staff and community members.

The board discussed the success of the "Imagine U @ College" event held at Port Townsend High School on May 17, 2011.

The following correspondence was received:

- An email from Julie Jablonski regarding the 2011-12 budget.
- An email from Julie Jablonski about cost savings from closing Mountain View School.
- A letter from State Superintendent Randy Dorn congratulating the district for their exceptional results of the annual school bus inspection.

Public Comments:

Sheila Murphy stated she thought all board members should be present to vote on the budget adoption for 2011-12. She also felt more communication with the public would increase community support for the district.

Tom Thiersch said he agreed there is not enough communication with the public from the district. He also pointed out the county is currently re-evaluating property values which are expected to fall; this could cause an increase in the fire levy amounts. If this happens it could affect passage of the levy the district is anticipating running in February and more communication with the public so they understand the need for that levy will be important.

The following meeting minutes were brought for approval:

- June 23, 2011, School Board Retreat. Ms. Young moved to approve the minutes and Ms. Burkart seconded. The motion carried 3-0.
- June 25, 2011, Regular Business Meeting. Ms. Young noted she asked for abbreviations to be spelled the first time cited in the minutes, not Ms. James-Wilson. Ms. James-Wilson noted the vote for all actions should be 4-0, since Ms. Carlson was absent, except the resignation of Mr. DuBois as softball coach, which should be 3-0. Ms. Burkart moved to adopt the minutes as corrected and Ms. Young seconded. Motion carried 3-0.
- June 11, 2011, Work/Study Meeting. Ms. James-Wilson noted she did not suggest an ad be place in the Leader regarding the budget documents; Ms. Burkart made that comment. It was also noted Page 2 should say "Page 2", not "Page 1". Ms. Burkart moved to approve the minutes as corrected and Ms. Young seconded. Motion carried 3-0.

Ms. Young stated that she reviewed Accounts Payable and found them to be in order. Mr. Laes noted that the requests for leaves of absence from the custodial staff was a solution that the group chose to avoid a Reduction in Force (RIF) of any custodial employees. A motion to approve the consent agenda was made by Ms. Young and seconded by Ms. Burkart. Motion carried 3-0.

Included on the consent agenda were: Accounts Payable for July 25, 2011; 2) Payroll for June 2011; 3) Recommend the following personnel actions for the 2011-12 SY:

- Change for Greg Peterson from .75 FTE School Psychologist to .6 FTE Grant Street Elementary Counselor and a .4 FTE School Psychologist, contingent on appropriate certification;
- Recommend Jennifer Kruse as 1.0 FTE Life Skills/Health/Culinary Arts teacher leave replacement;
- Recommend David Sterritt as Extended School Year teacher, per attached hours;
- Recommend David Thielk as 1.0 FTE Math teacher at PTHS;
- Recommend Jim Guthrie as High School Girls' Junior Varsity Volleyball Coach;
- Reemployment of classified on attached staff action list;
- Employment of individuals on attached personnel action list for supplemental contracts;

REGULAR SCHOOL BOARD MEETING

July 25, 2011

Page 2

- Recommend Joyce Foster, Ellen Larkin, John Burke and Grant Haynes as Extended School Year para educators, per attached hours;
- Accept the resignation of Elizabeth Anderson as High School Girls' Junior Varsity Volleyball Coach;
- Accept leaves of absence for 20 days from 260-day work year to a 240-day work year for Tim Holbrook, Maintenance; Regina Seward, Custodian; and Gordon Wanner, Custodian;
- Accept leave of absence of 80 days from a 260-day work year to a 180-day work for Don Douglas, Custodian;
- Approve the request to surplus two (2) Mitsubishi 27-inch televisions, tag numbers 06313 and 06326 from Grant Street Elementary and 120 Washington State History Books from PTHS;
- Accept the donation of a piano, valued at \$300.00 from Laurie Kroes, for use at Grant Street Elementary School and \$250.00 from Judith West to the Grant Street Elementary "Love of a Child" ASB account.

Unfinished Business:

- Carrie Ehrhardt, PTHS principal, explained the documents she had prepared regarding the increase in the first-time athletic fee proposed, as per request from the board at their June 25, 2011 meeting. Discussion followed. Ms. James-Wilson moved to approve the student fees for 2011-12 with a \$10 increase in the first-time athletic fee. Motion failed 1-2. Ms. Burkart moved to adopt the student fees with the proposed increase in the first-time athletic to \$75. Motion carried 2-1.
- Mr. Laes asked that the approval of the School Bus Runs/Student Start Times be removed from the agenda, as it is still under discussion. Ms. Burkart recommended a portion of the August 8, 2011 work/study meeting be changed to a business meeting to approve this item. The board agreed, and the item will be placed on the August 8, 2011 meeting.
- Mr. Laes indicated he had placed a timeline for the superintendent search in the board packets for this meeting. Discussion followed.

New Business:

- Approval of Resolution 11-06: Recommend Salaries and Benefits for Certificated Staff. A motion to approve Resolution 11-06 was made by Ms. Burkart and seconded by Ms. Young. Motion carried 3-0.
- Approval of Resolution 11-07: Recommend Salaries and Benefits for Classified Staff. A motion to approve Resolution 11-07 was made by Ms. Young and seconded by Ms. Burkart. Motion carried 3-0.
- Approval of Resolution 11-08: Recommend Salaries and Benefits for Unrepresented Classified Staff and Classified Administrators. A motion to approve Resolution 11-08 was made by Ms. Young and seconded by Ms. Burkart. Motion carried 3-0.
- Approval of Resolution 11-09: Recommend Salaries and Benefits for Certificated Administrators. A motion to approve Resolution 11-09 was made by Ms. Burkart and seconded by Ms. Young. Motion carried 3-0.
- Approval of Resolution 11-10: Adopt the Budget for the 2011-12 School Year. A motion was made by Ms. Burkart and seconded by Ms. Young. The board expressed appreciation for the hard work by district staff in preparing the budget. Motion carried 3-0.

Administrative Reports:

- Mr. Laes reported the old storage shed behind the Gael Stuart building has been demolished and removed. He also reported the district staff plans to be moved into the Gael Stuart building by Christmas, 2011. The Lincoln building will then be closed except for storage.
- Ms. James-Wilson asked about the status of the tech plan. Mr. Laes said he had spoken with Jeff Allen from the Educational Service District (ESD) and Mr. Allen indicated he would have a plan to Mr. Laes by August 1, 2011.
- Ms. James-Wilson asked about the status of the Wellness Committee Procedure. Mr. Laes said this had been forwarded to Dr. Finch, who is reviewing the plan, but won't be back from summer break until August 14.

REGULAR SCHOOL BOARD MEETING

July 25, 2011

Page 3

- Mr. Laes reported that the 15-student minimum to implement the HAVEN program for next school year has been met.
- Ms. Khile gave the June budget status report. She reported the ending fund balance for the 2010-11 SY should end up at approximately \$275,000.00, which is about half of the recommended amount. She also reported on other funds, including Capital Project, Debt Service Associated Student Body (ASB) and Transportation Vehicle.

There were no Board Announcements.

Suggestions for Next or Future Agendas:

- Ms. James-Wilson suggested the board discuss timber tax, community involvement and a possible vendor for hybrid buses.
- The board discussed completing and submitting their legislative suggestions to the Washington State School Directors' Association (WSSDA).

The meeting was adjourned by consensus at 7:54 p.m.

Respectfully submitted,

Gene R. Laes, Superintendent

ATTEST: _____
Jennifer James-Wilson, Board Chair