The meeting was called to order by Board Chair Bobby DuBois at 6:03 p.m. Present: Bobby DuBois, Anne Burkart, Holley Carlson, Beth Young, Jennifer James-Wilson and Tom Opstad. Also present staff students and members of the community.

Mr. DuBois welcomed the students in the audience from the 12th grade CWP class.

The board discussed topics that were covered at their retreat on Saturday, January 23rd:

- Streamlining the agenda.
  - Start the regular board meeting at 6:00 p.m., with Executive Session at the end of the regular meeting, and any work session/presentation after Executive Session.
  - Eliminate the recognition topic on the first meeting of the month.
  - Eliminate Board Member Comments.
  - If a speaker is invited at a specific time, suspend other discussions to hear their presentation.
  - Consider changing Policy 1400: Meeting Conduct, Order of Business and Quorum, in order to match the new agenda format. Discussion followed.
  - Mr. DuBois requested that the board see a mock-up of the proposed agenda changes before making a permanent change.
  - Discussed the placement of the Public Comments section in the order of the meeting.
  - Discussed ways to efficiently review policies, including the need to regularly review "hot button" policies, and the value of reading through policies on a cycle.
  - Discussed having policies available to each board member online. Also, having WSSDA's Policy News and "Eduportal" online policies available at meetings as well.
  - Mr. Opstad will do a timeline and process for converting to all online implementation and bring it to the next board meeting.
- Mr. DuBois would like to see work sessions on implementing the strategic plan and branding the district.
- Ms. Burkart would like to receive budgeting information in an easier to read format, perhaps color-coding the items that are discretionary one color and fixed costs in another color.
- Mr. DuBois stated he is working on a financial dashboard and would like to work with Steve McIntire to finalize it.
- Discussed standing committees, i.e. Technology, IMC and Mr. Opstad suggested an ongoing finance committee. Mr. Opstad stated that the Tech Committee will schedule a meeting in mid February. Also discussed short-term committee suggestions and clarified that the levy committee is a citizen run committee, but a liaison from the committee could report to the board regularly.

TAPE 1, SIDE B
At 7:00 p.m. Board Chair Bobby DuBois announced the board would meet in executive session for thirty minutes to review an applicant for public employment and the performance of a public employee.

The meeting was reconvened at 7:33 p.m.

Superintendent Opstad read a proclamation from Governor Christine Gregoire declaring January as School Board Recognition Month. He also read a similar proclamation from Mayor Sandoval, and stated that both the city and the county recognized School Board Recognition Month. The meeting recessed for a short reception in honor of the school board.

The meeting reconvened at 7:43 p.m.

There was no correspondence.

The board reviewed the minutes from the January 11, 2010 school board meeting. Anne Burkart made a motion to approve the minutes, which was seconded by Beth Young. Motion carried 5-0.

The board reviewed the minutes from the January 23, 2010 school board retreat. Beth Young made a motion to approve the minutes, which was seconded by Holley Carlson. Motion carried 5-0.

The board reviewed the agenda and the consent agenda. A motion to approve the consent agenda was made by Beth Young and seconded by Anne Burkart. Motion carried 5-0.

Included in the consent agenda were: 1) Accounts Payable for January 25, 2010; 2) Recommend Steve Haveron as 8 hours/day, 260 days/year Computer Technician for the remainder of the 2009-10 school year; 3) Recommend the following individuals for supplemental contracts: Todd Clawson, MS Assistant Wrestling Coach, Jennifer White, MS JV Basketball Coach, Jeni Little, MS Track Coach, Tom Webster, HS Head Baseball Coach, Shannon White, HS Assistant Fastpitch Coach, Kevin Sanford, HS Head Track Coach, Janine Sanford, HS Assistant Track Coach, Gabe Tonan, HS Golf Coach, Patrick Kane, HS Boys' Soccer Coach; 4) Approve Joan Gitelman to attend the conference: "Prevention, Problem Solving Consultation and Evidence-based Differential Diagnosis and Treatment of Learning Disabilities," January 29-30, 2010, in Portland, OR; 5) Approve Patrick Kane to attend the AWSP Assistant Principal's Leadership Conference, February 3-5, 2010, in Bellevue, WA; 6) Approve the request from the high school vocational department to surplus one Rotary Auto Lift, model SM0123-22, serial number JC004H0009, with a value of $3,500.00, which is no longer used; 7) Accept the donation from Mike Cornforth of one Celestron Telescope (model Firstscope 60 EQ) with a value of $100.00, to the high school science department; 8) Accept the donation from Helen Brink of new five new books for the Blue Heron Library, with a combined value of $68.87.

There were no Public Comments.

Under Board Member Comments, Anne Burkart said that she thought that the retreat was exceptionally productive, and Holley Carlson agreed.

Superintendent Opstad introduced Rosanna Herman, who spoke about the Farm to Cafeteria conference that she attended in the fall, and ongoing community interest in offering more fresh, locally grown food to students. She would like to present a twenty-minute presentation at a future board meeting.

Karen Obermeyer from Jefferson County Public Health presented on data regarding tobacco use and academic achievement. Discussion followed.

Mr. Opstad noted that a new policy regarding online learning is required to be in place by August 31, 2010. He has been communicating with Virtual High School regarding their program, and thinks it would allow the high school more flexibility in scheduling, and could also supplement the classes the high school can offer. He stated that teacher Ben Dow has expressed an interest in teaching through Virtual High School. Mr. Opstad will update the board on this option at a future board meeting.

Mr. Opstad reported that he received a memo from Gina McMather, the lead teacher for the "Visit History" trip, stating that the trip dates were modified to better accommodate the Easter holiday. Students will leave on April 1st and return on April 9th.

Mr. Opstad presented Resolution 10-01: volunteering our district as a pilot district for full funding in the 2010-11 SY. Discussion followed. There was an error noted in the house bill number, and Jennifer James Wilson requested a change to the wording in paragraph one. Beth Young made a motion to approve Resolution 10-01 as corrected. Holley Carlson seconded the motion, which carried 5-0.

Mr. Opstad presented an update on Memorial Field. There was discussion today at the Jefferson County Commissioners meeting about how to keep Memorial Field open. It has been determined that the field is closed for the winter, but will be available in the spring for Boys' Soccer. Discussion followed about

ways the district could assist in maintaining the field. There is a public meeting on parks and recreation on February 11, 2010, at 7:00 p.m. at the Recreation Center on Lawrence and Tyler.

Steve McIntire presented the December Budget Status report.

TAPE 2, SIDE A
Mr. Opstad presented the Calendar of Events.

Policy 6220/6220P: Bid Requirements was brought for first review. The board discussed how the specific amounts in the policy were determined. Mr. McIntire commented that the bid requirements were followed when the portables were installed. The board also discussed having the WSSDA *Policy News* accessible online during the board meetings.

The following policies were brought for second review:
- Policy 6215/6215P: Voucher Certification and Approval
- Policy 6216: Reimbursement for Goods and Services: Warrants

These policies will be brought back for approval at a future meeting.

Board Announcements:
- The WSSDA Legislative Assembly is scheduled for February 7-8, 2010 in Olympia. Anne Burkart and Beth Young plan to attend. Tom Opstad will attend on Sunday, February 7th.
- Bobby DuBois will be out of town on February 22nd, and Anne Burkart will chair that meeting.
- Anne Burkart announced that she is unable to attend the March 8th board meeting.
- Jennifer James Wilson commented that she has been invited to join the Advisory Committee on collaboration between public schools and public libraries. There will be two meetings, one in February and one in March.
- Beth Young stated that she was invited to attend the meeting of the Port Townsend Arts Commission on February 19.
- Jennifer James Wilson noted that the Port Townsend Education Foundation fundraiser art auction is scheduled for February 20th at the Northwest Maritime Center.

The meeting was adjourned by consensus at 9:16 p.m.

Respectfully submitted,

_____ ATTEST: _____

Thomas A. Opstad, Superintendent Bobby DuBois, Chairman